

## MTRP Proposal - 18/19 and Beyond - Business Case

<b>Service Area</b>	<i>Streetscene and City Services</i>
<b>Unique Reference Number</b>	SS181902
<b>Proposal Title</b>	Closure of Public Conveniences
<b>Version</b>	20/12/2017
<b>Proposal Summary Description</b>	<p><i>Streetscene and City Services operate and maintain 6 public convenience sites across the city at:</i></p> <ul style="list-style-type: none"> <li>• Caerleon Road – Local Shops</li> <li>• Chepstow Road, Maindee – Local Shops ( currently closed due to ASB)***</li> <li>• Corporation Road – Leisure Area</li> <li>• Cardiff Road – Near City Centre (closed for over a year due to vandalism)</li> <li>• Caerleon Village – Tourist Area</li> <li>• Caerleon Broadway – Leisure Area</li> </ul> <p>*** This site is being considered for community asset transfer to Maindee Unlimited</p>
<b>Impact on Performance</b>	<i>There is no Public Accountability Measures or service plan KPI's relating to this service. It should however be noted the new requirement for Welsh authorities to prepare and publish a strategy for its toilet provision.</i>
<b>Impact on FTE Count</b>	<i>Net reduction in FTE numbers as a direct result of the proposal is 0.3 (filled but will be redeployed ) There is no detrimental effect on workforce planning from this proposal.</i>
<b>Impact on other Service Areas</b>	<p>Increased calls &amp; complaints from members of the public to the City Contact Centre with additional impact on Staff within the Streetscene Service.</p> <p>Public may access toilet provision within other council controlled buildings resulting in additional cleansing and consumables being used</p>
<b>Impact on Citizens</b>	<p>Impact on general public including tourists to the Caerleon Village Area</p> <p>The potential for isolation for vulnerable groups (disabled/children &amp; elderly) to be able to go out without the reassurance of access to public toilets.</p>
<b>Delegated Decision (Head of Service/Cabinet Member/ Cabinet)</b>	Cabinet
<b>Activity Code</b>	STR21 Street Cleansing

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Net Savings (£000's)	2018/19	2019/20	2020/21	2021/22
	20			

Implementation Costs (- £000's)	2018/19	2019/20	2020/21	2021/22
Revenue – Redundancy/Pension				
Revenue – External consultants				
Revenue - Other				
Capital – Building related	7			
Capital - Other				
<b>Implementation Cost - Total</b>	<b>7</b>			

### Current Position

#### *What the area does*

The current provision of toilet facilities is not a statutory requirement, however, the authority currently provides facilities at six sites across the city at :-

- Caerleon Road – Local Shops
- Chepstow Road, Maindee – Local Shops ( currently closed due to ASB)
- Corporation Road – Leisure Area
- Cardiff Road – Near City Centre (closed for over a year due to vandalism)
- Caerleon Village – Tourist Area
- Caerleon Broadway – Leisure Area

#### *Objectives*

Each of these toilets require:-

- maintenance of the assets and building
- cleaning twice daily and stock replenishment
- utility bills/rates
- opening and closing resource
- vehicle transport plus specialist equipment including steam cleaner

#### Background

Reviewed numerous times over the last 6 years and a number of options have been considered such as:

- closure of all facilities
- permanent closure of facilities that are currently closed due to ASB
- closure of all toilets excluding the Caerleon toilets due to tourism

#### Key External and Internal Impacts on the Area

- possible negative public response to closures
- section 87 of Public Health Act 1936 gives local authorities the power to provide public toilets but imposes no duty to do so.
- New Welsh Government requirement for local authorities to prepare and publish a toilet strategy

#### Systems

Manual schedules/sheets

## **MTRP Proposal - 18/19 and Beyond - Business Case**

### Key Issues

The buildings and fittings will need investment and maintenance now and in the future to ensure acceptable standards are maintained.

### **Key Objectives and Scope**

#### *Detailed objectives of the **proposal***

*Option 1 Closure of all Public Conveniences operated and maintained by Streetscene and City Services*

#### *Detail of what is in scope and specific exclusions*

- Decommissioning of building
- disconnection of services

### **Options considered**

#### Option 1

Close all the current facilities managed by the Council

The potential for isolation for vulnerable groups (disabled/children & elderly) to be able to go out without the reassurance of access to public toilets

#### Option 2

Retain the current provision across the Service at the Current Budget Cost.

This will help the vulnerable groups (disabled/children & elderly) to be able to go out with the reassurance of access to public toilets but will not realise any financial benefit.

#### Option 3

Closing 5 out of the 6 facilities, acknowledging the strong tourism attraction within Caerleon.

### **Recommended Proposal/Option**

Closure and decommissioning of all public conveniences currently operated and maintained by Streetscene and City Services.

Decommissioning costs £ 7k

MTFP saving £20k

- Caerleon Road – Local Shops
- Chepstow Road, Maindee – Local Shops ( currently closed due to ASB)
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<b>Required Investment</b>		
The sum of £7,000 is required to decommission the buildings		
<b>High Level Milestones and Timescales</b>		
Service can be physically withdrawn simply by locking the doors following any statutory consultation and adverts.		
Approx 3 months for utilities disconnections		
<b>Key Risks/issues</b>		
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<b>Risk Description</b>	<b>Risk Score (as per matrix below)</b>	<b>Mitigation Measures</b>
Negative perception by residents and visitors/tourists to the city especially Caerleon area.	12	Prepare standard scripts for the City Contact Centre and web page to inform public  Comprehensive public relations strategy to inform public
Increased complaints, through the city centre contact centre/webpage and additional administration for Council Officers	12	Prepare standard scripts for the City Contact Centre and web page to inform public  Comprehensive public relations strategy to inform public
Lack of a toilet strategy to inform decision making results in objections from protected characteristic groups and Welsh Government	16	Nil
Lack of facilities result in urination/ defecation within the public realm	5	Nil

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<b>Probability description</b>	<b>Score</b>	
Very Low probability	1	
Low probability	2	
Medium probability	3	
High probability	4	
Very high probability	5	
<b>Impact description</b>	<b>Score</b>	
Negligible	1	
Low	2	
Medium	3	
High	4	
Very High	5	

### Specific linkage with Future generation act requirements

**Integration** – Possible asset transfer opportunities with community groups

**Long Term** – Costs associated with servicing and maintaining aging buildings will be saved. Possible asset transfer opportunities securing services through the community

**Prevention** – All toilets have historically been a catalyst for inappropriate and antisocial behaviour. This proposal will remove this possibility.

**Collaboration** – opportunities for asset transfer with community groups

**Involvement** – Consultation with all affected groups

### Fairness and Equality Impact Assessment

Yes